

Washoe County District Board of Health Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Marsha Berkbigler
Kristopher Dahir
Dr. Reka Danko
Oscar Delgado
Tom Young

**Thursday, February 27, 2020
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

**An item listed with asterisk (*) next to it is an item for which no action will be taken.
1:00 p.m.**

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda – (For possible action)

February 27, 2020

5. *Recognitions

A. Retirements

- i. Laura Rogers, 2/28/2020, Administrative Secretary - ODHO

B. Resigned

- i. Christina Conti Rodriguez, 1/25/2020, Preparedness and EMS Program Manager - EPHP

C. Years of Service

- i. Maria Magana, 25 years, Hired 2/13/1995 - CCHS
- ii. Paula Valentin, 20 years, Hired 2/3/2000 - EHS
- iii. Heather Kerwin, 5 years, Hired 2/17/2015 - EPHP

D. New Hires

- i. Anastasia Gunawan, 2/3/2020, Statistician, part time, EPHP
- ii. Susy Valdespin, 2/17/2020, Administrative Secretary - ODHO
- iii. Maricruz Schaefer, 2/18/2020, Public Health Nurse I - CCHS

- E. Shining Stars
 - i. Frank Cauble
 - ii. Christine Ballew
- 6. Presentation on Updates to the Air Quality Management Division Enforcement Process and Penalty Calculation Worksheet and possible direction from the Board. - **(For possible action)**
Staff Representative: Francisco Vega
- 7. **Consent Items – (For possible action)**
Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.
 - A. Approval of Draft Minutes – **(For possible action)**
 - i. January 23, 2020
 - B. Budget Amendments/Interlocal Agreements – **(For possible action)**
 - i. Recommendation to approve a Subaward Amendment totaling an increase of \$20,659 for a cumulative grant value of \$180,788 to the FY20 Epidemiology and Laboratory Capacity (ELC) grant retroactive to August 1, 2019 through July 31, 2020 in support of the Centers for Disease Control and Prevention (CDC); and if approved authorize the District Health Officer to execute the Subaward Amendment.
Staff Representative: Jennifer Hoekstra
 - ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to February 1, 2020 through June 30, 2021 in the total amount of \$402,182.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Tobacco Control Program for youth tobacco and e-cigarette/vaping use and authorize the District Health Officer to execute the Notice of Subaward.
Staff Representative: Nancy Kerns Cummins
 - C. Authorize the abolishment of vacant Community Health Aide PC# 70002123. - **(For possible action)**
Staff Representative: Nancy Kerns Cummins
 - D. Authorize FY20 Purchase Order #7500003961 to Merck Sharp & Dohme Corporation in the amount of \$130,000.00 to purchase vaccines for the Immunization and Family Planning Programs. - **(For possible action)**
Staff Representative: Nancy Kerns Cummins
 - E. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. - **(For possible action)**
 - i. Jacksons Food Stores, Inc. – Case No. 1220, NOV No. 5775
 - ii. McCarran Mart – Case No. 1221, NOV No. 5780
 - iii. JC NV Flats LLC – Case No. 1223, NOV No. 5852Staff Representative: Francisco Vega
 - F. Acknowledge receipt of the Health Fund Financial Review for January, Fiscal Year 2020 – **(For possible action)**
Staff Representative: Anna Heenan
- 8. ***Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments**
Presented by: Tammy Oliver, IHCC Chair

9. Regional Emergency Medical Services Authority

Presented by: Dean Dow and Alexia Jobson

A. Review and Acceptance of the REMSA Operations Report for January 2020 – (For possible action)

B. *Update of REMSA's Public Relations during January 2020

10. Presentation, discussion and possible action to affirm the recommendation by the Food Protection Hearing and Advisory Board to continue the hold order issued pursuant to Section 240.045 of the Regulations of the Washoe County District Board of Health Governing Food Establishments, permitting the secure storage of food product produced by Dorinda's Chocolates and packaged by LiveKaya until such time as the State of Nevada Department of Health and Human Services (DHHS) adopts regulations relating to the testing and labeling of products containing hemp and certain other products containing cannabidiol (CBD) intended for human consumption. It is further recommended that entry of a final decision regarding disposition of the food product be stayed until after August 1, 2020 or when the State's regulations have been adopted if that date is earlier. - (For possible action)

Staff Representative: Charlene Albee

11. Presentation and possible acceptance of the 2018-2020 Community Health Improvement Plan Annual Report – (For possible action)

Staff Representative: Rayona LaVoie

12. Approval of the Fiscal Year 2020-2021 Budget - (For possible action)

Staff Representative: Kevin Dick

13. *Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director

Program Update – Celebrating the Completion of Reno4, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Enforcement

B. Community and Clinical Health Services, Lisa Lottritz, Division Director

Divisional Update – WIC Program Update; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children

C. Environmental Health Services, Charlene Albee, Division Director

Environmental Health Services (EHS) Division Program Updates – **Consumer Protection** (Food, Food Safety, Permitted Facilities, Commercial Plans) and **Environmental Protection** (Land Development, Safe Drinking Water, Vector, Waste Management/UST), and Inspections.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Division Director

Communicable Disease, Public Health Preparedness, Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – COVID-19, Homelessness, Government Affairs Update, Community Health Improvement Plan, Quality Improvement, Workforce Development, Other Events and Activities, and Health District Media Contacts

14. *Board Comment

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

15. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

16. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)"

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.