

Washoe County District Board of Health Meeting Minutes

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, June 22, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Chair Jung called the meeting to order at 1:03 p.m.

The following members and staff were present:

Members present: Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado (arrived 1:12 p.m.)
Dr. George Hess
Kristopher Dahir
Michael Brown
Tom Young

Members absent: None

Ms. Rogers verified a quorum was present.

Chair Jung welcomed Mr. Young as the newest District Board of Health Member, and informed that he is the CEO of Great Basin Brewery. She stated that he is a great neighbor for the downtown core of Sparks and is the Washoe County appointed member replacement for Mr. Silverman.

Staff present: Kevin Dick, District Health Officer, ODHO
Leslie Admirand, Deputy District Attorney
Charlene Albee
Steve Kutz
Dr. Randall Todd

2. *Pledge of Allegiance

Mr. Young led the pledge to the flag.

3. *Public Comment

As there was no one wishing to speak, Chair Jung closed the public comment period.

4. Approval of Agenda

June 22, 2017

Dr. Novak moved to approve the agenda for the June 22, 2017, District Board of Health regular meeting. Mr. Brown seconded the motion which was approved unanimously.

5. Recognitions

A. Introduction

- i. Mr. Tom Young, District Board of Health Member, Non-Elected Washoe County Appointee

Mr. Dick informed that he had the opportunity to meet with Mr. Young the previous day for an initial orientation to the Health District. He stated that he enjoyed the meeting and looks forward to working with Mr. Young, and welcomed him to the District Board of Health.

B. Transfers

- i. Graciela Flores, Office Assistant II, 15 years, CCHS – promoted to OAI, Assessor's Office, 6/12/2017

Mr. Dick announced that Ms. Flores had been with CCHS for 15 years as an Office Assistant II, and received a promotion to an OAI at the Assessor's Office. Ms. Flores was not in attendance, but Mr. Dick and Chair Jung agreed that they love to see staff advance.

C. Years of Service

- i. Michael Wolf, Air Quality Supervisor, 5 years, hired 6/4/2012 – AQM

Mr. Wolf was not in attendance.

- ii. Maria Rodriguez, Community Health Aide, 10 years, hired 6/11/2007 – CCHS

Ms. Rodriguez was not in attendance.

- iii. Janet Piette, Community Health Nutritionist, 20 years, hired 6/23/1997 – CCHS

Mr. Dick thanked Ms. Piette for her work at the Health District and congratulated her on her 20 years of service.

- iv. Nicole Mertz, Public Health Nurse II, 25 years, hired 6/8/1992 – CCHS

Ms. Mertz was not in attendance.

D. 2017 Extra Mile Awards

- i. Carl's – The Saloon
- ii. Ceol Irish Pub
- iii. Ole Bridge Pub
- iv. Wild Island Family Adventure Park

Presented by: Stephanie Chen

Mr. Dick introduced Ms. Chen and stated that he would be assisting in presenting the awards.

Ms. Chen stated that the Health District Chronic Disease Prevention Program would like to recognize several local businesses for providing a smoke free environment for their customers and employees. She informed that the Extra Mile Award honors

businesses that have gone above and beyond the requirements of the Nevada Clean Indoor Air Act, making the conscious decision to go smoke free when the law does not require them to do so. Ms. Chen stated that these businesses were identified by the Health District's community partners for exemplifying a growing movement to increase smoke free venues. She informed that 85% of Washoe County residents do not smoke and that these establishments provide smoke-free environments to thousands of residents, visitors and their employees each year.

Ms. Chen stated that Ceol Irish Pub has been smoke and vape free since they opened in April of 2007, and they were the first non-food-serving pub in Reno to go smoke free. She introduced Mr. Ron McCarthy, owner of Ceol Irish Pub who accepted the award.

Next, Ms. Chen informed that the Ole Bridge Pub had been smoke and vape free since they opened in the spring of 2009. Their commitment to be smoke free is based on their desire appeal to everyone and to give their establishment that old world pub feel. She introduced Mr. Ed Griggs, Manager of the Ole Bridge Pub.

Mr. Griggs thanked the Board and the Health District for the tremendous job they do for the community and encouraged them to continue. Chair Jung thanked Mr. Griggs and asked him to do the same.

Ms. Chen then announced that Carl's – The Saloon had gone smoke and vape free after a renovation on April 28, 2017, to make their establishment more inviting. No one was available to accept the award.

Ms. Chen also wished to recognize Wild Island Family Adventure Park for their recent decision to prohibit smoking in Kocomo's Island Bar and the entire water park. She informed that there is a designated smoking area in their parking lot. No one was available to accept the award.

6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes
May 25, 2017

B. Budget Amendments/Interlocal Agreements

i. Approve a FY18 Purchase Requisition #3000033035 issued to Board of Regents – UNR School of Medicine (sole source) in the approximate amount of \$110,205.00 for laboratory testing primarily in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the Washoe County Health District.

Staff Representative: Nancy Kerns-Cummins

ii. Approve Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period upon Board of Examiners approval through June 30, 2019 in the total amount of \$250,000 (\$125,000 per fiscal year) in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) Program, IO 10017; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Patsy Buxton

C. Approve an Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational experiences

for University of Nevada School of Medicine students in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2018 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year

Staff Representative: Nancy Kerns-Cummins

- D. Approve an Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational experiences for University of Nevada Orvis School of Nursing students in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2018 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year

Staff Representative: Nancy Kerns-Cummins

- E. Approve an Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational experiences for University of Nevada School of Community Health Sciences students in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2018 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year

Staff Representative: Nancy Kerns-Cummins

- F. Acknowledge receipt of the Health Fund Financial Review for May, Fiscal Year 2017

Staff Representative: Anna Heenan

- G. Recommendation for the Board to uphold an unappealed citation issued to Mustang Store, Case No. 1194, Citation No. 5543 with a \$5,210.00 negotiated fine

i. Mustang Store – Case No. 1194, Notice of Violation No. 5543

- H. Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation Board to deny the appeal of the District Health Officer's decision as based on the requirements of Section 040.085 of the Washoe County Health District Board of Health Regulations Governing Sewage, Wastewater, & Sanitation – On-site sewage disposal systems are prohibited in any area subject to vehicular traffic. Section 010.185 defines an On-site Sewage Disposal System as a system for sewage collection, treatment and disposal located on an individual parcel as approved by the Health Authority. Section 010.065 defines disposal area as that portion of the on-site sewage disposal system area which contains the disposal trench(es), the designated repair area for the disposal trench(es), provides for the required trench separations and meets the required setbacks.

Staff Representative: James English

i. Harley La Roche – Appeal Permit# 16-2610

As there was no one wishing to speak, Chair Jung closed the public comment period.

Mr. Dahir requested information on the agreements with UNR and the relationship with their schools and Washoe County Health District. He asked if the items should be

pulled to discuss. Mr. Dick inquired if Mr. Kutz could be allowed to speak to this matter while the items remain in consent. Chair Jung agreed that would be acceptable.

Mr. Kutz informed that the Health District has been partnering with the University of Nevada Reno for decades, and that they are fantastic partners. The following agreements are valid for one year with automatic renewal for the next two years.

Mr. Kutz stated that the first agreement is with the Nevada State Public Health Laboratory which UNR administers, and that most of the clinical health testing is processed by this facility.

Next, Mr. Kutz explained that the Health District hosts residents from the University of Nevada, Reno School of Medicine for various time frames that can range from two weeks to a more extended time frame. He informed that a new program with the Sexual Health Program Medical Consultant, Dr. Steve Zell, will begin in July and allow a longer internship.

Mr. Kutz stated the Health District had partnered with the University of Nevada, Reno Orvis School of Nursing for a very long time, and that he himself had been a nursing student in that program.

The Community Health Science Program is UNR's version of the School of Public Health. Mr. Kutz informed that both undergraduate and graduate students rotate through the Health District, gaining experience in their field of study.

He stated that there will be more agreements on the agenda in July for the Family Planning Program including colposcopy and vasectomy services.

Mr. Dahir thanked Mr. Kutz for the information and stated that these were wonderful programs. Chair Jung noted that the Health District is able to hire employees from these UNR programs.

Dr. Novak moved to accept the Consent Agenda as presented. Mr. Dahir seconded the motion which was approved unanimously.

7. Regional Emergency Medical Services Authority

Presented by Dean Dow

A. Review and Acceptance of the REMSA Operations Report for May 2017

Ms. Cathy Brandhorst commented on services that REMSA personnel perform for members of the community.

Chair Jung closed the public comment period.

Mr. Brown moved to approve the Review and Acceptance of the REMSA Operations Report for May 2017. Dr. Novak seconded the motion which was approved unanimously.

***B. Update of REMSA's Public Relations during May 2017**

Mr. Dow informed that REMSA undergoes a monthly analysis by an independent firm that grades REMSA on various levels of performance. He highlighted the five lowest scores on the monthly report, the first being professionalism of staff in the Ambulance Billing Office. That score was at 90% which is better than the national average. The second item on the survey was the willingness of staff to address the client's needs, also rated at 90% and above the national average. Mr. Dow stressed that the organization does review and analyze these statistics within a leadership group and report them to the REMSA Board of Directors. He noted that the business office is one of the more difficult areas to score well on, due to the nature of its function. The

leadership of the Accounts Receivable and Billing Department recently improved the phone system to record all conversations for training purposes. This department is now under the organization's CQI Process, so the calls are randomly pulled and analyzed. Mr. Dow stated that they hope to be able to report better scores soon.

Dr. Novak asked how many like-sized organizations were included in the survey, noting that REMSA was twelfth. Mr. Dow informed that it fluctuates between 110-140 companies.

Chair Jung thanked Mr. Dow for his report and stated that he was appreciated.

8. Approve FY18 Purchase Order #TBA issued to Valent BioSciences. (Bid#2955-16) in the amount of \$355,524.00 for Mosquito Abatement Products, on behalf of the Environmental Health Services Division of the Washoe County Health District

Staff Representative: Kevin Dick

Mr. Dick informed that this item is similar to the one heard at last month's District Board of Health Meeting, and is a request for the Board to approve the purchase of the larviciding product so that it may be purchased at the beginning of the fiscal year. This would allow the Health District to have the product on hand to apply the week of July 10th, the correct time for it to be effective in the Health District's continued mosquito abatement efforts. Mr. Dick stated that the Health District is working with the County to request assistance in funding this purchase through their contingency funds. A request for County contingency funds to assist in this purchase is expected to be going before the Board of County Commissioners in July.

Dr. Novak inquired what portion of the remaining mosquito season would be covered by this purchase. Mr. Dick stated that this purchase is for the MetaLarv product that will be applied in July. He informed that the last application was of Vectolex, and that it is best practice to alternate the products. MetaLarv is more expensive, but is effective for a longer period of time. Mr. Dick continued to say that the next requisition that he will bring before this Board for approval would be for two more applications of Vectolex, and that those treatments would be sufficient for the rest of the season.

Mr. Dahir moved to approve the FY18 Purchase Order #TBA issued to Valent BioSciences. (Bid#2955-16) in the amount of \$355,524.00 for Mosquito Abatement Products, on behalf of the Environmental Health Services Division of the Washoe County Health District. Dr. Novak seconded the motion which was approved unanimously.

9. Update regarding the 2017 Legislative session

Staff Representative: Kevin Dick

Mr. Dick directed the Board's attention to a summary of the 79th Legislative Session results that had been placed on the dais for each of them. He noted that this document didn't capture all of the bills that the Health District had been monitoring.

Mr. Dick provided an overview of this list to those present, highlighting the Session's activities. One bill of note was AB141 which elevated the Office of Minority Health within the structure of Health and Human Services. Mr. Dick opined that this was similar to the initiative of the Office of the District Health Officer, Community Health Needs Assessment and the Health Improvement Plan in regards to health disparities and health equity.

There were several bills that passed in support of women's reproductive health.

Mr. Dick informed that another significant outcome was the passage of AB366 which creates the Regional Behavioral Health Policy Boards, and, of the four regions designated

within the bill, Washoe County is its own region. He stated that, as the District Health Officer, he will be serving on the Policy Board. Mr. Dick informed that the resources have not yet been identified to support the activities of this Board or regional provision of services

SB124 is a measure to improve gun control, and will prohibit those under protective orders for domestic violence and conviction of battery which constitutes domestic violence or stalking from owning firearms.

Mr. Dick was pleased to announce that SB165, the height and weight measure for schools, will be reinstated after much involvement on the part of the Health District.

Overall, Mr. Dick opined that the Session was beneficial to initiatives supported by the Health District.

Mr. Dick reviewed some of the bills not enacted that the Health District had been in support of, such as the minimum wage bills, the fluoridation bill and the provision to add vaping to the Indoor Air Act.

Mr. Dick opined it was interesting, in light of all of the marijuana bills in the Session this year, that there were no bills passed to fund substance abuse programs.

Among some of the other bills of interest that passed was AB203 concerning Cemetery Authorities, which Mr. Dick informed would be discussed in detail in his monthly report. Another was SB355 which creates and funds a grief support trust account for counseling of the bereaved by including \$2.00 for that purpose in the death certificate fee. Mr. Dick informed this will probably require an item to be presented to the Board for an increase in the death certificate fee. SB487, the bill for marijuana excise tax and local government licensing has passed and includes provisions for local government licensing fees. Mr. Dick opined that this may allow some funding for substance abuse even though Senator Ratti's efforts to include that provision in the bill were disallowed.

Mr. Brown acknowledged Mr. Dick for his efforts and those of the Health District staff during this Session, and expressed his appreciation. He also acknowledged those present that worked for the passage of AB85, and thanked the fire agencies, REMSA, Reno and Sparks Fire and North Lake Tahoe Fire for their collaborative efforts that resulted in mandatory CPR and AED programs in schools. Mr. Brown also acknowledged Mr. Dow who is an active member of the American Heart Association Board and for his involvement in this initiative.

Dr. Hess noted that the bills on the list compiled by the Medical Society mirrored the list of the District Health Officer within 80-90%, and was impressed with the similarities in both organizations' interests. He suggested that lobbyists for both organizations collaborate more closely during the next Session.

Mr. Dick wished to acknowledge Ms. Rogers for her role as 'quarterback' for the Health District during the Session. He also wished to acknowledge Mr. Hackett and the Nevada Public Health Association, and informed that Health District staff was able to participate in the advocacy calls with the Nevada Public Health Association. Also, he stated that Mr. Hackett provided lobbying support for NPHA, basically pro bono, and he provided pro bono lobbying assistance to the Health District during the Session as a member of the NPHA. Mr. Dick informed that Mr. Hackett also provided coordination with the medical society and other organizations in Carson City.

Chair Jung observed that the Session's overall outcomes were beneficial to the Health District in comparison to past years. She stated that it had very much to do with the involvement of the District Board of Health and Senator Ratti, noting her level of

commitment and comprehension of the issues. Chair Jung acknowledged the efforts of the District Health Officer as well, stating that the Board would be sure to note his work in his next performance evaluation.

Mr. Dick asked the Chair to join him in acknowledgement of staff for their work in writing letters of testimony and traveling to Carson City to voice the position of the Health District. Chair Jung agreed that the effort and time commitment during the Legislative Session was that of adding a full time job to existing responsibilities.

Mr. Delgado noted that AB259 was not enacted, which would have allowed persons to have their records sealed for possession of an amount of marijuana that is now legal.

Mr. Dahir asked how the Board would be able to get more information on the Community Gardens, and opined that it would be a great benefit to the community. Mr. Dick stated that he would bring back information to the Board at the next District Board of Health Meeting. Mr. Dick informed that the Health District had supported Community Gardens through the Food Security initiative, the Chronic Disease program, and the Food Policy Council but that he had not studied Legislation on the subject.

Chair Jung agreed that between the jurisdictions there was vacant land available for the purpose and that Mr. Delgado, Mr. Dahir and she could champion Community Gardens to their councils.

Mr. Delgado stated that he'd been involved with gardens in town and some that were at schools. He noted that one issue had been getting volunteers to staff the gardens, but that he was also interested in more information.

Dr. Novak moved to accept the update regarding the 2017 Legislative session. Mr. Delgado seconded the motion, which was approved unanimously.

10. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director Program Update, Divisional Update, Program Reports

Ms. Albee informed that she wanted to bring an update to the Board. With her position on the National Association of Clean Air Agency's Board of Directors, Air Quality Management has been working to save the EPA's budget due to the proposed 30% cut in EPA grants to states. AQM dedicates these funds it receives to personnel salaries. She informed that the NACA Board has engaged in writing letters and contacting Senators, especially those on the Appropriations Committee. The first letters were sent in March and didn't receive much response, so a second set of communication was sent. Ms. Albee stated that it is fortunate for Washoe County that Congressman Amodei is on the Appropriations Committee. She informed that she'd sent a letter directly to him and, just this morning, received a call from his office in Washington D.C. to confirm his receipt of the letter and that he was making sure all of the Subcommittee Chairs received their copies. As Congressman Zinke was providing testimony on the Interior budgets, Congressman Amodei brought up the letters he's received and stated his concern about the Interior and the EPA budgets. Ms. Albee opined that discussion at that level of government regarding concern of these proposed cuts may provide some relief.

Dr. Novak inquired if the weather service were to be cut, would it impact AQM's work. Ms. Albee stated that the Weather Service is one of the most important partners that Air Quality Management has, not only for wildfire season, but during ozone season by providing barometric forecasts that affect the potential for inversion. She informed that their own monitoring systems will continue to run, but that another method of getting AQM health alerts out to the public may have to be sought. Dr. Novak asked if the loss

of the Weather Service would impact the budget, and Ms. Albee opined that it was probable. She went on to say that the priority would be to save their staff because that resource in Air Quality Management is limited. The part of the program that may then be lost is AQM's outreach ability, which means that communication to the public could be diminished. Ms. Albee stated that Air Quality Management is in a critical position now, because the ability to insure the public's health and protection while enabling the community's economic growth is threatened. However, she stressed that they are active in their efforts to get their message out, and Appropriations Committees that have heard testimonies from Directors have opined that the budget would not be approved as written.

Dr. Hess asked if there was something that the District Board of Health should do to influence the outcome of this issue. Chair Jung stated she would be happy to pen a letter for Board Members to sign to forward to our representatives. She encouraged Ms. Albee and Health District staff that would be affected by budget cuts to reach out to our lobbyist, Ms. Jaimie Rodriguez, and our Washington DC lobbyist. She also encouraged Commissioners Delgado and Dahir to have their councils contact their Washington DC lobbyists

Chair Jung stated that losing the Weather Service would affect not only Air Quality Management, but Emergency Management and other departments as well. She also encouraged Drs. Hess and Novak to reach out to the medical community for support.

Chair Jung complimented Ms. Albee on her dedication.

B. Community and Clinical Health Services, Steve Kutz, Director

Program Report – WIC Farmers' Market Nutrition Program; Data & Metrics; Program Reports

Mr. Kutz informed he wished to present a KOLO TV news interview for the WIC Program. He stated that WIC doesn't get a great amount of local attention, and that CCHS was excited about this coverage. Mr. Kutz informed that Ms. Dixon, Program Manager for WIC, sent out a press release via Mr. Ulibarri, Health District PIO, and this has sparked quite an interest in the Farmer's Market coupons. This is the first full summer that the Health District's Women, Infants and Children Program has offered these coupons, valued at \$30 to WIC participants. This provides the opportunity for the approximate 5,000 persons participating in the program to access the fresh fruits and vegetables available at Farmer's Markets. Qualification for this program can be obtained online or by telephone.

Chair Jung complimented Mr. Kutz and Ms. Dixon on this PSA. Mr. Kutz stated that he was appreciative of the mom who agreed to be interviewed for this piece. Chair Jung stated that she'd put this interview on social media and had received positive response.

C. Environmental Health Services, Kevin Dick, Acting Director

EHS Division and Program Updates – Childcare, Food, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management

As acting Division Director for EHS, Mr. Dick stated that he had nothing further to add to the report but would be happy to answer questions from the Board.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Dr. Todd stated that EPHP may also be facing significant budget cuts from the new administration, and had been told to expect the \$250,000 ASPR grant to be completely

cut. Staffing for Inter-Hospital Coordinating Council is funded by the grant, and every attempt would be made to retain some staffing for that cause. Dr. Todd informed that EPHP would be contacting the appropriate Legislators in the attempt to influence the final budget.

Chair Jung noted that this information would also be included in the letters of support written by the District Board of Health Members.

In a recent Communicable Disease staff meeting, Dr. Todd had been informed that there were thirteen potential rabies exposures within the last few weeks. Twelve had been locally exposed to bats, and these were not always able to be brought in for testing. This requires the person to undergo the rabies prophylaxis. Injections are now given in the arm versus the stomach as had been the procedure. Dr. Todd noted the thirteenth case was a person who had been out of the country and had an exposure to a monkey. He informed that, between 1997 and 2006, there were nineteen naturally acquired cases of rabies. Seventeen were associated with bat exposure. The cost for prophylaxis is approximately \$5,000 locally.

Dr. Novak asked what area was associated with the exposures, or if multiple locations were involved. Dr. Todd informed he would confer with staff to discern if there was any common area involved and report back to the Board. He also opined that the excess water from flooding would increase the insect population and potentially the bat population, as well.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Water System Regulation, Reno City Council Presentation, Cemetery Authorities – AB203, Quality Improvement, Public Health Accreditation, Strategic Plan, Workforce Development, Community Health Improvement Plan, Truckee Meadows Healthy Communities,- Other Events and Activities and Health District Media Contacts

Mr. Dick thanked Mr. Delgado for his invitation to attend the Reno City Council Meeting on June 14th to speak on the water system plan review procedure. Mr. Dick also provided an update on air quality and the ozone rule, and on the Health District's Community Health Initiatives. Following his presentation, Mr. Dick informed that the City of Reno is willing to provide some support from their Enterprise Fund to initiatives that would help streamline workflows and expedite permit processing. He informed that the Health District staff is working with City of Reno staff to implement ideas toward this goal. Mr. Dick wished to express his appreciation for the City of Reno's interest in supporting the Health District on the workflow and permitting process between the two entities.

Mr. Dick reported on the Cemetery Authority's bill, AB203, as requested at the last District Board of Health Meeting. He informed that the bill became effective immediately when the Governor signed it on May 23rd. Under the revised provisions of the law, a Cemetery Authority may not order the disinterment of a burial plot owned by a person other than the Cemetery Authority, and the Cemetery Authority is required to obtain a determination from the Governmental Authority, that the Cemetery Authority cannot restore the Cemetery to a proper operating condition, and the Cemetery Authority cannot sell or lease the cemetery to or enter into a contract with another Cemetery Authority that will properly maintain the cemetery, that is, before they are allowed to disinter the remains under the legal provisions for Cemetery Authorities. Mr. Dick explained that the new law provides for the additional step of a determination by the Governmental Authority, and that the law does not make any changes of the provisions of

the Nevada Revised Statutes, under which the District Health Officer issues a permit for the disinterment or removal of human remains. Mr. Dick stated that the existing permit for Hillside Cemetery expires on August 12, 2017, and stressed that, throughout this process, the Health District has maintained that the permit for disinterment does not relieve the Cemetery Authority of any other legal obligations. Mr. Dick informed that he had coordinated with Ms. Admirand on this summary of the new law and asked if she would like to make any comment, which she did not.

Dr. Novak asked if the Health District is a Governmental Authority, and Mr. Dick opined that was not the case under this law. Chair Jung asked Ms. Admirand which entity would be the Governmental Authority in this instance, and she stated it would be the cities or the County.

Mr. Dick informed that the Accreditation Process is moving forward. He stated that Health District would be completing the Statement of Intent for Public Health Accreditation prior to the end of the month, and that the formal application must be submitted within six months of entering the Statement of Intent.

Mr. Dick stated that part of the Accreditation Process is the Workforce Development Plan, and that the Workforce Development Survey has been completed. He informed the Board that the statistics for training that employees felt they needed, wanted, and both needed and wanted were within his report.

Mr. Dick informed that there will be a Family Health Festival held on Saturday, June 24th at the Evelyn Mount Community Center from 9:00 a.m. to noon.

Chair Jung encouraged Mr. Dahir to engage the City of Sparks through staff time designated to assist with the Safe Drinking Water Program. Mr. Dahir said he would look into the matter.

Since the last meeting, Mr. Dick informed that the Truckee Meadows Healthy Communities had the opportunity to provide a presentation to the Truckee Meadows Regional Planning Agency Governing Board on the Affordable Housing initiative. He stated that the presentation had been in collaboration with the Enterprise Community Partners, a nationally renowned organization whose focus is Affordable Housing issues, and with whom the Health District is working to form a Regional Housing Roadmap. This Roadmap would align approaches across the jurisdictions and set some common goals and methods for achievement. The Governing Board agreed that they wanted to partner with and support the initiative, and to take this back to their jurisdictions to work toward alignment; also, to integrate these initiatives into the Regional Plan.

Chair Jung thanked Mr. Dick for taking such an active role toward the goal of Affordable Housing, because of its direct effect on Public Health. She stated that this is the first time the Health District has ever had a District Health Officer participate at this level. Chair Jung informed that this was the reason why she believes that the District Health Officer should be an administrator and not a physician.

Chair Jung also thanked Mr. Delgado for championing the Safe Drinking Water Program in obtaining the commitment from his staff.

Mr. Delgado expressed his thanks to Mr. Dick and Mr. English for their efforts and flexibility in working with other entities on the development plan review issue. He informed that there was progress in efficiencies and was pleased to work toward a healthier community.

11. *Board Comment

Mr. Dahir asked if there was an existing annual schedule for Mr. Dick to attend the cities and County Board Meetings, and opined that it was important for the District Health Officer

to cultivate a relationship with his Board. Mr. Dick stated that he did not have a set schedule, but that he'd be happy to present at the City of Sparks Board Meeting and would coordinate with Mr. Dahir. Chair Jung interjected that Mr. Dick should have such a schedule.

Chair Jung informed that the District Health Officer, herself, her Chairmen, Commissioner Lucey, Commissioner Hartung, Dr. Todd and Ms. Conti were at the REMSA Emergency Responders event, which had received positive press. She informed that there was a family from Hawaii in attendance. They had flown back to present an award to the two REMSA advanced paramedics that had saved the husband's life after a sudden heart attack. Chair Jung encouraged all to attend this REMSA event that is held annually in May.

Chair Jung acknowledged that Mr. Dick's report highlighted the issues of water system regulation and plan review process. She informed that Commissioner Bob Lucey wished to advise the District Board of Health that the Commission has become aware of challenges with local developers. The Commission has requested an update on the plan review process and the impacts it may have on the future growth within our region and an overall convergence of ideals to expedite plans and new developments. Chair Jung requested Mr. Dick to present to the County and cities once there were definitive answers.

Mr. Delgado informed that the request from Mr. Lucey was similar to the topic covered by Mr. Dick at the recent City of Reno Council Meeting. Mr. Delgado stated that meeting provided clarity and tools for progress, and that it would be beneficial for the other jurisdictions to receive that information as well.

12. *Public Comment

Ms. Cathy Brandhorst shared her concern about the welfare of some of the community's children.

Chair Jung closed the public comment period.

13. Adjournment

Chair Jung adjourned the meeting at 2:16 p.m.

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will

consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.